



3033-941-5398 Leigh@mobilepottery.com

Party Agreement

Name _____ Date/Time of Event _____ @ _____

Phone _____ Number of Guests _____ Deposit _____ cc ck cs

Type of Event and age range (birthday party, etc) _____

Location of Event _____

Items Ordered _____ Price Each _____

PLEASE READ THE FOLLOWING BEFORE SIGNING:

1. All catalog orders require full payment in advance. Orders must be placed a minimum of one week before your event. Payment is non-refundable, however if all items are not painted, you may request a credit for a future event. Credit is good for one year.
2. In-stock bisque orders require a deposit based on the size of your party. A \$100 deposit or \$15 per person, whichever is greater, will be collected at the time of booking and applied to your purchase. The final bill will be payable/adjusted the day of the event.
3. DIY kits are allowed out for 2 days, unless special arrangements are made.
4. DIY kits are complete with all glazes, brushes, color charts, palettes, cups and instructions. Aprons and stencils are available upon request at no charge.
5. Party Host is responsible for following painting instructions and properly cleaning brushes, cups and packing up the finished party pieces.
6. Free delivery with a minimum \$100 order, within 10 miles of MPS (I-25/Hampden).
7. Delivery/Pick-Up will be at a mutually agreed upon time.
8. Finished pottery will be glazed/fired and ready within 7 days, and MPS will notify Host when ready (usually within 2-3 days).
9. Party will be confirmed with signed agreement and Payment. Confirmation email will be sent.

Signature of Party Host

Date