



303-941-5398 Leigh@mobilepottery.com

Mobile Ceramic Party Agreement-DIY

Name _____ Date/Time of Event _____ @ _____ am/pm

Phone _____ Number of Guests _____ Deposit _____ cc ck cs

Party Host Email _____

Type of Event and age range (birthday party, etc) _____

Location of Event _____

PLEASE READ THE FOLLOWING BEFORE SIGNING:

1. All catalog orders require full payment in advance. At least one week before your event is necessary to place an order. Payment is non-refundable, however if all items are not painted, you may request a credit for a future event. Credit is good for one year.
2. In-stock bisque orders require a deposit based on your party size. (\$100 minimum or \$15 per person, whichever is greater). No minimum required. Final bill will be payable/adjusted the day of the event.
3. DIY kits are allowed out for 2 days, unless special arrangements are made.
4. DIY kits are complete with all glazes, brushes, color charts, palettes, cups and instructions. Aprons and stamps/stencils are available upon request at no charge.
5. Party Host is responsible for following painting instructions and properly cleaning brushes, cups and packing up finished party. Our supplies are precious to us, so please treat kindly!
6. Free delivery with minimum \$100 order, within 10 miles of MPS (I-25/Hampden)
7. Delivery/Pick-up will be at a mutually agreed time.
8. Finished pottery will be ready within 7 days, and MPS will notify Host when ready (usually 2-3 days).
9. Party will be confirmed with signed agreement and payment. Confirmation email will be sent.
10. Please let us know if there is anything else you need! We are here to help!

Signature of Party Host

Date